

PLEASE COMPLETE THE FOLLOWING CONFLICT OF INTEREST QUESTIONNAIRE AND RETURN TO THE REGIONAL OFFICE

NORTHWEST REGIONAL CHRISTIAN CHURCH CONFLICT OF INTEREST POLICY

A policy should be adopted that informs board members, provides for annual reviews, and controls related party transactions. Conflicts of interest should be rigorously avoided.

In the event transactions occur or are proposed, the policy should provide that:

1. All proposed transactions be reported to the board and be approved in advance.
2. The board records demonstrate that the transaction is truly in the best interest of the organization, as provided by a competitive bid or comparative valuation, and that it does not violate state law.
3. The related party be excused during the process of board deliberation, other than to respond to questions, and abstain from voting.
4. The board perform an annual review for potential and known related party transactions through annual conflict of interest questionnaires to be completed by each board member, officer, and senior management of the corporation, including related entities.
5. Controls be established to ensure that normal corporate controls and accountability are maintained. In some cases, this may involve the assignment of another board member to act on behalf of the organization in dealing with the transactions.

CONFLICT OF INTEREST/RELATED PARTY QUESTIONNAIRE

Conflicts of Interest/Related Parties:

Means yourself, your spouse, family members, business interests, and/or associates. Conflicts of interest may arise when one party has the ability to significantly influence the management or operating policies of the other to the extent that one of the transacting parties might be prevented from fully pursuing the interests of the Northwest Regional Christian Church rather than his/her own separate or related party interests.

Considering the period from _____

	<u>Yes*</u>	<u>No</u>
1. I (or a related party of mine) hold, directly or indirectly, a position of financial interest in an outside concern from which the Northwest Regional Christian Church secures goods or services.	_____	_____
2. I (or a related party of mine) render directive, managerial, or consultative services to, or am an employee of, any outside concern that does business with the Northwest Regional Christian Church.	_____	_____
3. I have accepted gifts or other benefits from any outside concern that does or is seeking to do business with the Northwest Regional Christian Church	_____	_____
4. I have participated in management decisions concerning transactions that affect or benefit me, my family, or my personal financial interests (other than ordinary management decisions on employment matters such as compensation)	_____	_____
5. I (or a related party of mine) have been indebted to the Northwest Regional Christian Church at some time during the above stated period. If so, please note the nature, date, terms, and amount.	_____	_____
6. The Northwest Regional Christian Church has been indebted to me (or a related party of mine) at some time during the above stated period. If so, please note the nature, date, terms, and amount.	_____	_____

* Please provide further explanation of any "Yes" answers and information on any related party transactions of which you are aware.

 (Signature)

 (Date)